



Tulare County Community Corrections Partnership

Minutes – January 13, 2025

Committee Name:	Community Corrections Partnership	Starting Time: 2:00 p.m.	Ending Time: 2:21 p.m.
Place:	Probation Headquarters – Administration Conference Room		
Executive Committee Present:	Kelly Vernon, Chief Probation Officer (Chair), Tulare County Probation Department; Erin Brooks, Public Defender, Tulare County Public Defender’s Office; Stephanie Cameron, Court Executive Officer, Tulare County Superior Court; Jason Salazar, Chief of Police, City of Visalia, Police Department; Tim Ward, District Attorney, Tulare County District Attorney’s Office; Dr. Natalie Bolin, Mental Health Director, Tulare County Health and Human Services Agency (proxy for Donna Ortiz, Director, Tulare County Health and Human Services)		
Executive Committee Absent:	Mike Boudreaux, Sheriff-Coroner, Tulare County Sheriff’s Office; Donna Ortiz, HHSA Director, Tulare County Health and Human Services Agency		
Members Present:	Mary Escarsega-Fechner, Executive Director, C-SET, Inc; Tim Hire, Superintendent, Tulare County Office of Education; Jessica Nevarez, Director of Court Operations, Tulare County Superior Court; Adam Peck, Director, Workforce Investment Board; Andy Swarthout, Captain, City of Visalia, Police Department; Joe Torres, Assistant Sheriff, Tulare County Sheriff’s Office		
Members Absent:	Jason T. Britt, County Administrative Officer, Tulare County Administrative Office; Dan Underwood, Chief Deputy District Attorney, Tulare County District Attorney’s Office; Ron Westphal, Assistant Public Defender, Tulare County Public Defender’s Office		

County Staff Present:	Jose Gonzalez, Assistant Chief Probation Officer, Tulare County Probation Department; Margarita Luna, Deputy Chief Probation Officer, Tulare County Probation Department; Robert Hernandez, Senior Administrative Analyst, Tulare County Administrative Office; Amy Robles, Probation Administrative Specialist, Tulare County Probation Department; Yesenia Magaña-Rocha, Staff Services Analyst, Tulare County Probation Department; Joe Pinheiro, Division Manager, Tulare County Probation Department; Susanna Reyes, Program Manager, Tulare County Sheriff's Office
Guests Present:	None

	Discussion	Person(s) Responsible
I. Call to Order	Chief Vernon called the meeting to order at 2:00 p.m. There was a quorum present.	Chief Vernon
II. Public Comments	None	Chief Vernon
III. Announcements	None	Chief Vernon
IV. New Business a. Probation Updates	<p>Division Manager Joe Pinheiro presented on the Probation Department's use of CCP funds and Post-Release Community Supervision (PRCS) in Tulare County. In accordance with AB 109, the Adult Field Supervision Division currently has two Supervising Probation Officers (one in Visalia and one in Porterville), eight Deputy Probation Officers (six in Visalia and two in Porterville), and a Special Enforcement Unit to supervise the PRCS population.</p> <p>As of September 2024, there were 532 open PRCS clients. CY 2024 showed an average of 22.2 new releases per month and 16.8 completions a month. There was an increase in releases from 2022-2023, with a steady decline in releases from January 2024 – December 2024 (average 22/month).</p> <p>Closure outcomes overall have a higher percentage rate of successful outcomes compared to unsuccessful or unspecified. In an effort to continue to improve outcomes, the Probation Department utilizes evidence-based practices and the Correctional Assessment and Intervention System (CAIS). The CAIS Assessment is conducted for individuals at or within 30 days of release/intake. This assessment helps identify individual risk and is used to address targeted needs through services.</p>	Joe Pinheiro

	Discussion	Person(s) Responsible
V. Action Items (continued) b. CCP Funding Distribution (continued) i. District Attorney Funding Request (FY 24-25) (continued)	<p>The case management system would allow for access at no charge to other County departments. The request for the Sicuro Data Analytics contract would allow for data preparation and migration quality testing to the new case management system to ensure compliance with recent legislative changes, such as AB 2418. The cost for the Sicuro Data Analytics contract would be \$375,000.</p> <p>A funding request of \$728,388 was presented to the CCP committee to cover the difference in the new system's cost. This amount will come out of Probation's funding reserves for this year. A new funding request will need to be submitted annually for review to the committee for any annual fees associated with the new system.</p> <p>Motion to approve: Jason Salazar. 2nd: Stephanie Cameron.</p> <p>There was one abstention from Tim Ward. The motion carried and was approved.</p>	Tim Ward
Next Meeting Date:	April 14, 2025, at 2:00 PM	Chief Vernon
Minutes Prepared By:	Yesenia Magaña-Rocha, Staff Services Analyst	
MINUTES READ / APPROVED BY: Kelly Vernon, Chief Probation Officer		