



Tulare County Community Corrections Partnership

Minutes – January 26, 2026

Committee Name:	Community Corrections Partnership	Starting Time: 2:02 p.m.	Ending Time: 2:07 p.m.
Place:	Probation Headquarters – Administration Conference Room		
Executive Committee Present:	Kelly Vernon, Chief Probation Officer (Chair), Tulare County Probation Department; Erin Brooks, Public Defender, Tulare County Public Defender’s Office; Stephanie Cameron, Court Executive Officer, Tulare County Superior Court; Donna Ortiz, HHSA Director, Tulare County Health and Human Services Agency; Jessica Weatherly, Chief Deputy District Attorney, Tulare County District Attorney’s Office (proxy for Tim Ward, District Attorney, Tulare County District Attorney’s Office)		
Executive Committee Absent:	Mike Boudreaux, Sheriff-Coroner, Tulare County Sheriff’s Office; Jason Salazar, Chief of Police, City of Visalia, Police Department; Tim Ward, District Attorney, Tulare County District Attorney’s Office		
Members Present:	Jennie Bautista, Interim Executive Director, Workforce Investment Board; Andy Swarthout, Captain, City of Visalia, Police Department		
Members Absent:	Jason T. Britt, County Administrative Officer, Tulare County Administrative Office; Mary Escarsega-Fechner, Executive Director, C-SET, Inc.; Tim Hire, Superintendent, Tulare County Office of Education; Jessica Nevarez, Director of Court Operations, Tulare County Superior Court; Joe Torres, Assistant Sheriff, Tulare County Sheriff’s Office; Ron Westphal, Assistant Public Defender, Tulare County Public Defender’s Office		
County Staff Present:	Dr. Natalie Bolin, Mental Health Director, Tulare County Health and Human Services Agency; Margarita Luna, Deputy Chief Probation Officer, Tulare County Probation Department; Robert Hernandez, Senior Administrative Analyst, Tulare County Administrative Office; Muriel Tubillo, Staff Services Analyst III, Tulare County Probation Department		

Guests Present:	None
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	Discussion	Person(s) Responsible
I. Call to Order	Chief Vernon called the meeting to order at 2:02 p.m. There was a quorum present.	Chief Vernon
II. Public Comments	None	Chief Vernon
III. Announcements	None	Chief Vernon
IV. New Business		
a. Probation Updates	Deputy Chief Probation Officer Margarita Luna reported that the Tulare County Probation Department is fulfilling its partnership with the Tulare County Sheriff’s Office for the TAGNET program, which will be staffed for the upcoming pay period. She also reported that the Probation Department recently completed several promotions, including the creation of a new position titled Probation Administrative Specialist. This position will be assigned to Connections and will be responsible for contract negotiations and program evaluations.	Deputy Chief Luna
V. Action Items		
a. Approve Meeting Minutes		
i. October 27, 2025	Motion to approve: Stephanie Cameron. 2 nd : Donna Ortiz. The action was unanimously approved.	Chief Vernon
b. CCP Growth Fund FY24-25 Allocation Proposal	Chief Vernon presented a proposed CCP Growth Fund FY 2024–25 Allocation, covering the period from August 2024 through August 2025, in the total amount of \$120,152.10. The proposal recommends depositing 90 percent of the funds to the Community Corrections Growth Special Account, totaling \$108,136.89, and 10 percent to the Local Innovation Fund, in the amount of \$12,015.21. Likewise, Chief Vernon presented the attached proposed disposition for 90% of the FY 2024-25 Growth Fund, with allocation split 50-50 between the Sheriff’s Office and the Probation Department, consistent with past practice. Detailed allocation amounts are included as a separate attachment to these meeting minutes.	Chief Vernon
c. CCP Plan (FY 25-26) Updates	Motion to approve: Donna Ortiz. 2 nd : Stephanie Cameron.	Chief Vernon

	Discussion	Person(s) Responsible
	<p>Chief Vernon stated that, with the exception of a couple of outstanding requests for the Sheriff's Office to confirm and validate narrative sections within the CCP Plan, the draft CCP Plan is ready for approval and to move forward as currently outlined.</p> <p>Motion to approve: Jessica Weatherly. 2nd: Stephanie Cameron.</p> <p>The action was unanimously approved.</p>	
Next Meeting Date:	May 18, 2026, at 2:00 PM	Chief Vernon
Minutes Prepared By:	Muriel Tubillo, Staff Services Analyst III	
MINUTES READ / APPROVED BY: Kelly Vernon, Chief Probation Officer		